

Barton Primary and Early Years Centre



Nursery Brochure

First Steps Nursery
Barton Nursery

Barton Primary School and Early Years Centre
Green Street
Newport
Isle of Wight
PO30 2AN

Tel: 01983 522469

Fax: 01983 522469

Email: bartonprimary@tiscali.co.uk

Headteacher: Mrs. K. Wales

Early Years Centre Teacher: Mrs. Louise Tapper

Day Care Manager (First Steps Nursery): Miss. Paula Cooley

Childcare Co-ordinator (Barton Primary and Barton Nursery): Mrs. Alison Dickson

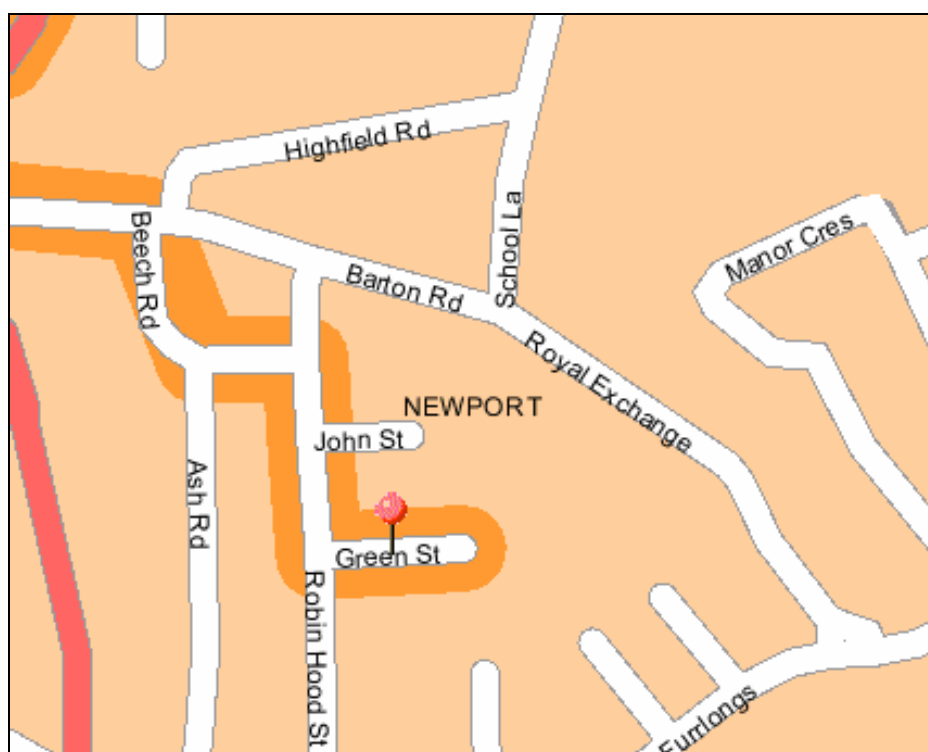


" The provision is outstanding. The position of the setting itself enhances the quality offered by the programme of activities. Children have access to wonderfully designed and facilitated outdoor areas, such as, the environmental garden and large enclosed grassed and hard surface areas." Ofsted, May 2006.

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How to find us...

Barton Primary and Early Years Centre is situated near the centre of Newport, access to the car park is via Green Street.



General Information

In July 2002, Barton Primary School achieved Early Excellence Centre status and became Barton Primary and Early Years Centre. Funding was secured to build the Early Years Centre incorporating **Barton Mainstream Nursery** and **First Steps Nursery** on the School site. Alterations and extensions to the School were completed on 28th August 2003, and the Early Years Centre was completed at the end of November 2003.

The Early Years Centre offers quality care for babies from six weeks old to children under five years. The Centre is divided into four rooms:

Orange Tree Room (First Steps Nursery)

- ❖ Babies from 6 weeks to 2 years

Pear Tree Room (First Steps Nursery)

- ❖ Children from 24 months to 35 months

Plum Tree Room (First Steps Nursery)

- ❖ Children from 3 to 4 years

Lemon Tree Room (Barton Nursery)

- ❖ Children from 3 to 4 years

There is an excellent outdoor area. Children have use of the environmental area, sensory garden, and various play areas. Children are encouraged to play both indoors and outdoors during a Nursery session. Children are supervised at all times.

First Steps Nursery is open 51 weeks per year. Barton Nursery is open term-time only. Extended hours are on offer in Barton Nursery. Please find details further on in the brochure.

"The provision is outstanding. Adults are clearly dedicated and reflect a wholehearted approach toward the total care and welfare of children and their families. Because they mind so deeply, there is an overwhelming sense of warmth and welcome here." Ofsted, May 2006.

We are more than just a School.....

Barton Primary School & Early Years Centre.

Mondays:

Sunny Smiles Parent & Toddlers

1.15pm to 2.45 pm cost £1 per family, no need to book.



Tuesdays & Fridays:

Childminding Network first Tuesday and Friday of every month 10 am to 12.

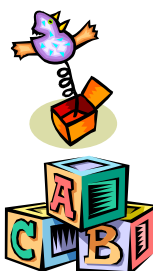
Wednesdays:

Sunny Smiles Parent & Toddlers

and **Health Visitor Clinic** 9.00 am to 10.30 am.

Music with Babies

10.00-10.30a.m within **Toddler Group**



Thursdays:

For more info call:

522 469.

Opportunity Group.

10 am to 12.



Community Midwife on site every Wednesday 1-3p.m in the Parents Room for ante-natal check-ups.

Also available at Barton.....

Wraparound Care for 3 & 4 year olds, including Breakfast Club, Lunch Club, After School Club and extra Nursery Sessions.

After School Club, Holiday Club & Breakfast Club for ages 5-9 (ask Mrs Dickson or the School Office for details).

Internet Café (phone the number above or pop into the School office to book one of our 2 new computers with internet access).

Baby Massage sessions Bring a towel and a baby...places must be booked.

Family Learning Courses- ICT, Maths, Literacy and many more!

Our Aims

Provide surroundings in which children can develop socially, emotionally, physically and intellectually, through their interaction with others.

Enable children to find out about the environment using their senses i.e. touch, taste, smell, sight & sound.

To foster & promote the development of physical skills.

Foster and promote all communication skills.

Provide fair, consistent, clear boundaries.

Provide opportunities for each child to develop a strong self-image and self-esteem.

Provide opportunities to learn to cooperate, work alongside and listen to each other.



Recognise the value of learning through play.

Provide opportunities for children to develop as individuals.

Develop skills and attitudes to help children acquire a range of concepts through first-hand experiences.

Provide safe, secure surroundings and relationships.

Develop attitudes and behaviour that help children to be happy, confident and well behaved.

School Values

The values that we hold dear within Barton Primary School and Early Years Centre and have evolved from staff, children, parents and Governors are:-

- Enjoyment
- Creativity
- Independence
- Respect
- Reflection
- Challenge

These values are embedded in all that we do in the school.

Barton Early Years Centre Principles

We believe that Nursery education should underpin all future learning by supporting, fostering, promoting and developing:

- A partnership with the family and the community.
- Children's personal, social and emotional well being.
- Relationships and communication.
- Positive attitudes and dispositions towards learning.
- An environment for children to explore, experiment, experience, and learn in a practical first hand way.
- Social skills.
- Building on what children already know and can do.
- Attention skills and persistence.
- Valuing the importance of play.
- Language and communication.
- Developing children's all-round potential.
- Helping children to be happy, confident and well behaved.
- Reading and writing.
- Mathematics.
- Knowledge and understanding.
- Physical development
- Creative development
- All children feel included, secure and valued.
- No child should be excluded or disadvantaged.
- Children should have opportunities to engage in activities planned by adults and also those that they plan or initiate themselves.

- Parents and staff/practitioners work together in an atmosphere of mutual respect within which children can have security and confidence.



"All children clearly enjoy the time they spend at the setting. They are greeted by staff who have a genuine interest in what they do and say. Despite a full and active programme, time appears to stand still here. Which, for children, means they are undisputedly valued. This is because they are listened to, talked with and their views and feelings respectfully sought out, acknowledged and acted upon." Ofsted, May 2006.

Barton Early Years Centre aims to provide all children with a broad and balanced curriculum, which is committed to the integration of children with additional needs. Our philosophy is that all children should have the opportunity to learn and to develop their full potential in a caring, educational environment.

Birth to Three Matters

Recent research shows that in the process of caring for and educating young children, no time is too soon to begin. Even from birth children are already competent learners with rich experience from which to build

The Birth to Three Matters Framework was published by the government in 2002 to provide support, information, guidance and challenge for all those with responsibility for the care and education of babies and children from birth to three years.

THE FRAMEWORK:

- ❖ Values and celebrates babies and children.
- ❖ Recognises their individuality, efforts and achievements.
- ❖ Recognises that all children from birth need to develop, learning through interaction with people and exploration of the world around them. For some children this development may be at risk because of difficulties with communication and interaction, cognition and learning, behavioural, emotional and social development or sensory and physical development.
- ❖ Recognises the 'holistic' nature of development and learning.
- ❖ Acknowledges, values and supports the adults that work with babies and young children.
- ❖ Provides opportunities for reflection and practice.



Play

The Early Years Centre recognises that play is something that a child enjoys. A child's play has a purpose. Play, both indoors and outdoors is a step towards the learning and understanding of valuable skills. Play helps the child fit into the world physically, intellectually, emotionally and socially, and grow to be a healthy and competent learner.

The Nursery endeavours to provide children with a stimulating environment, where playing and learning go hand in hand. A varied selection of activities are provided throughout the day, using both indoor and outdoor activities. Consideration is taken to ensure that provision is made for children with special needs and abilities.



All toys and activities put out at Nursery have been planned to cover certain areas of a child's development. During the Nursery session, staff will interact with all the activities to encourage the planned learning outcome. Children sometimes expand on the desired learning outcome, and children are given the time and resources to do this. Staff will continually observe the children and use the information gained to assess each child's development.

The Foundation Stage

The Foundation Stage is the first stage of the National Curriculum focusing on the distinct needs of children aged 3 years to the end of the reception year in Primary School.

Foundation Stage learning has six learning areas. These are:

- ❖ Personal, Social and Emotional Development
- ❖ Communication, Language and Literacy
- ❖ Mathematical Development
- ❖ Knowledge and Understanding of the World
- ❖ Physical Development
- ❖ Creative Development



At the Foundation Stage, young children are developing rapidly and the Foundation Stage hopes to maximise on this potential. Children vary greatly on their maturity in different areas of development and their learning and development will need to be carefully planned to take account of individual achievements and needs.

In the Early Years Centre we aim to nurture and build upon the natural energy, enthusiasm, curiosity and sense of humour of children. In the Foundation Stage, we offer a variety of play opportunities to include imaginative play, designing and constructing, investigating and exploring sand and water, creative activities and energetic play, both inside and outside. Through these experiences children's language will be enriched and their understanding of the natural and built world will be extended; physical abilities and co-ordination will develop; and levels of concentration and persistence will be raised.

In the Foundation Stage, play is well planned, observed and recorded to ensure progression. Within this structure some activities will be lead by adults, but children will also have opportunities to develop their own ideas and solve problems independently. Careful planning encourages opportunities that stimulate children's interests and imagination. There are opportunities for talking and listening between adults and children and quieter activities such as looking at books or listening to music.

In the Foundation Stage we often plan to develop children's learning through themes or topics, sometimes suggested by the children themselves. Children will have opportunities for first hand practical experiences that will help support and extend their learning.

In the Early Years Centre we hope to give children confidence to become competent, enthusiastic learners. We hope to achieve this by providing an environment to be self motivated in their learning, to persist in problem solving and to learn from their mistakes.

In the Early Years Centre we place a high priority on social development and we value the involvement of parents and families as partners in this process. Children are encouraged to feel part of their Nursery, School and the wider community.

Observations

Staff observe children for developmental purposes. These may include written observations, photographs, check lists, video and audio tape recordings. Confidentiality is valued and maintained at all times. You are welcome to ask a member of staff if you would like to see your child's progress folder. It may be necessary to arrange a time to meet with your child's worker.



"Children are competent and able learners because of the outstanding quality of the teaching in all areas of the programme for Nursery education. Practitioners show a firm knowledge of both the Birth to Three Matters Framework and the Foundation Stage. Individually prepared plans reflect recorded observations under each area, with stepping stones used to identify the achievements and next steps in children's learning." Ofsted, May 2006.

The Foundation Stage

In the six key areas of learning, children will be:

Mathematical Development:

- ❖ Learning to count
- ❖ Learning to calculate
- ❖ Finding out about patterns and shapes
- ❖ Finding out about space and measurement

Personal, Social and Emotional Development:

- ❖ Gaining self-esteem and confidence
- ❖ Making new friends
- ❖ Learning to look after themselves
- ❖ Learning to care for other people and for their surroundings
- ❖ Learning to tell others how I feel and what I like best

Knowledge and Understanding of the World:

- ❖ Looking at and noticing things using their senses
- ❖ Learning about people and places in the local area
- ❖ Designing and making things
- ❖ Finding out about things by playing with them
- ❖ Finding out about animals and plants

Creative Development:

- ❖ Learning to express their ideas and feelings through:-
- ❖ Painting, drawing and modelling
- ❖ Acting out situations
- ❖ Singing and making music
- ❖ Movement and dance

Physical Development

- ❖ Enjoying active play and becoming confident in movement
- ❖ Enjoying energetic activity indoors and outdoors
- ❖ Developing skills like running, climbing, throwing and catching
- ❖ Learning to make delicate movements by doing jigsaws and using small tools
- ❖ Becoming aware of the importance of health and fitness

Communication, Language and Literacy

- ❖ Listening and talking
- ❖ Enjoying listening to stories and rhymes
- ❖ Learning to recognise sounds and words
- ❖ Experimenting with writing
- ❖ Having fun with words through familiar songs and rhymes

Barton Early Years Centre Staff

Senior Staff

Name	Position	Qualification
Mrs. K. Wales	Headteacher	
Mrs. Louise Tapper	Children's Centre Teacher	B Ed Honours
Miss. Paula Cooley	Day Care Manager	BTEC Nursery Nurse
Mrs. Alison Dickson	Childcare Co-ordinator	NVQ3 Childcare and Education
Mrs. Nadine Chambers	Day Care Senior (0-2 years)	NVQ3 Childcare and Education
Mrs. Michelle Rimmer	Day Care Senior (2-3 years)	NNEB
Miss. Kelly Lordan	Day Care Senior (3-4 years)	NNEB

Assistant Staff

Mrs. Beryl Wright	Nursery Nurse	NNEB
Mrs. Iris Greenen	Nursery Nurse	Diploma in Playgroup Practice
Mrs. Daisy Probert	Nursery Nurse	Studying NVQ Childcare & Education
Miss. Carly Slater	Day Care Assistant	NNEB
Miss. Helen Glasbey	Day Care Assistant	NVQ2 Childcare and Education
Miss. Donna Brading	Day Care Assistant	Diploma in Childcare and Education
Miss. Holly Bulpitt	Day Care Assistant	Diploma in Childcare and Education
Miss. Kaylee Attrill	Day Care Assistant	Diploma in Childcare and Education
Miss. Tina Orledge	Day Care Assistant	Diploma in Childcare and Education
Miss. Holly Slater	Day Care Assistant	NVQ3 Childcare and Education
Miss. Kerry Russell	Day Care Assistant	NVQ2 Childcare and Education
Mrs. Milly Drake	Day Care Assistant	Studying for NVQ2 Childcare/Education
Mrs. Elaine Furnidge	Day Care Assistant	Studying for NVQ2 Childcare/Education
Mrs. Susilowaty Pattiatia	Lunchtime Assistant	Food Hygiene Certificate
Miss. Emma True	Day Care Assistant	Diploma in Childcare and Education
Mrs Jo. Hodges	Supply Cover	

- ❖ Staff hold a relevant First Aid certificate, which are regularly updated.
- ❖ Staff involved with children's food, hold a Food Hygiene certificate, which is also updated regularly.
- ❖ All staff have been checked through the Criminal Records Bureau.
- ❖ Students are supervised at all times.

"The quality of teaching and learning is outstanding. Children enter an environment where laughter and humour prevail. They work with adults who clearly enjoy their company in comfortable surroundings which are conducive for effective learning." Ofsted, May 2006.

First Steps Nursery and Barton Nursery

Each Nursery offers different session times, so please take a look at the following pages where you will find details of opening times and prices, as well as other relevant information.

Please feel free to telephone to find out more.



First Steps Nursery -Opening Times and Prices-

First Steps Nursery opens from 8.00am to 5.30pm, Monday to Friday, 51 weeks per year. The Nursery closes for bank holidays, three development days, and Christmas week. You will be notified in advance of closures due to development days.

An early morning session is available from 8.00am to 8.30am, which must be booked in advance. These sessions are limited, so it may be necessary to put your child's name on the waiting list.

Session times and prices are as follows:

Session Times	Price
8.00am - 8.30am	£2.00
8.30am - 1.00pm	£15.00 per session (under 3 years old) £12.00 per session (over 3 years old) 3 & 4 year old funded children - £5.00 top up
1.00pm - 5.30pm	£15.00 per session (under 3 years old) £12.00 per session (over 3 years old) 3 & 4 year old funded children - £5.00 top up

The different costs reflect the adult/child ratio required for day care:

- ❖ 1 member of staff to 3 children under two years old
- ❖ 1 member of staff to 4 children aged 2-3 years
- ❖ 1 member of staff to 8 children aged 3-4 years

Please note that you will be charged full price if your child is absent for any reason. If you wish to cancel sessions permanently, you will be required to give 4 weeks notice.

Help with childcare costs.....

You may be able to save money on your childcare costs by joining a scheme that your employer runs that enables you to save money through

the payroll in tax and NI payments. Some of the larger employers on the Island already have a scheme in place, e.g. BAE Systems, NHS, IW Council. If you work for one of these then you can find out more about their scheme by asking your Human Resources section at work. If you don't work for one of these you may want to check anyway to see if your employer has a scheme in place.

You may also apply for Tax Credits if you work 16 hours or more. If you are applying for Tax Credits, you will need to state our Ofsted Registration number. Please ask a member of staff for this.

Funding

All 3 and 4 year old children receive Government funding. They will receive funding the term after third birthday. So, if your child is 3 in October, they will receive funding in the January.

A funded session lasts for 2 $\frac{1}{2}$ hours. The **maximum** amount of hours your child is able to claim is 12 $\frac{1}{2}$ hours per week. The amount of hours your child receives depends on how many sessions your child is booked in at Nursery. If your child attends another pre-School, he/she may claim hours if the maximum is not claimed at First Steps Nursery. It is essential that you inform the pre-School and First Steps Nursery how many hours are claimed at each. Funded sessions run for 38 weeks per year, so you will be charged the full price in the weeks where funding cannot be claimed. In 2006/2007, the funding periods are as follows:

September 2006 - Funding lasts for 14 weeks (term time only).

January 2007 - Funding lasts for 12 weeks (term time only).

April 2007 - Funding lasts for 12 weeks (term time only).

A £5.00 top up is applied to those children receiving funded sessions, as First Steps Nursery's sessions last for 4 $\frac{1}{2}$ hours, and funded sessions only last 2 $\frac{1}{2}$ hours.

If you need to find out more, please call Paula Cooley (Day Care Manager, First Steps Nursery).

Payment

You will be billed one month in advance. Payment must be made within that month. You can by cheque or cash, or vouchers such as; Busy Bee/ACCOR. Payment must be made at the Nursery. Failure to make a payment within the month will result in sessions being cancelled. If we do not receive payment, we may find it necessary to pass on information to the Legal Department at IW County Hall.

First Steps Nursery

Orange Tree Room - 0-2 years

From the time babies' start at the Early Years Centre, they are given new experiences according to their individual needs. At such a young age babies learn through their senses. Sounds, smells, touch, singing, games and talking are vital; as well as encouraging physical skills for crawling, standing and walking.

Enjoying early games such as peek-a-boo, clapping and finding hidden objects will all be part of your child's daily play. Your child will also benefit from spending time playing in our new exciting outdoor area. We follow the Birth to Three Matters Framework.

We aim to follow your own child's feeding and sleeping routines.

Feeds - All feeds must be supplied by the parent/carer. Milk must be brought into Nursery already made, and staff will warm milk appropriately. Please label all bottles clearly.

We are able to warm home-cooked meals, as long as they are not frozen. All staff hold a current Food Hygiene certificate, and ensure meals are warmed correctly, and allowed to cool ensuring there are no 'hot-spots' before feeding your baby. Please remember to label all pots you bring to Nursery. **PLEASE DO NOT SUPPLY FOODS THAT CONTAIN NUTS AS WE HAVE CHILDREN WITH SEVERE NUT ALLERGIES.**

We have cooled, boiled water at Nursery at all times, however, if you wish your child to drink juice, we ask that you supply your child's own.

Equipment - We supply bibs, bowls and spoons/cutlery, and ensure they are sterilised for the under ones. We ask that you provide a juice-cup (with lid) for your baby, which is clearly labelled.

Nappies - Please supply your own nappies, wipes and creams. You may bring nappies in daily, or keep a large pack in the Nursery. The Nursery staff will tell you when you need to bring more. We accept re-usable nappies.



Pear Tree Room - 2-3 years

Plum Tree Room - 3-4 years

From around 24 months, your child will start a gradual move into our Pear Tree and Plum Tree rooms. Here your child will experience more natural materials such as water and sand, as well as discovering the pleasures of playdough, painting, gluing etc. Staff follow the Birth to Three Matters Framework to ensure all children are given a wide range of learning opportunities.

If your child is in Orange Tree room, he/she will make a gradual progression to the Pear Tree room by spending short periods of time engaging with more children. Children will move to this room when they are ready. Your child will be familiar with staff in both rooms, which makes transition smooth.

At three years old, your child will progress into the Foundation Stage, where he/she will experience a wider range of activities learning through play. The Children's Centre Teacher and Day Care Senior is responsible for the Foundation Stage Curriculum.

Details of the Birth to Three Matters Framework, and the Foundation Stage are found at the beginning of this brochure. However, if you would like to find out more, please do not hesitate to contact us.

Mealtimes -

We aim to follow set mealtimes within the Nursery-

- 11.45am - Lunchtime
- 3.45pm - Tea time

Food must be supplied by the parent/carer. You may supply a healthy packed lunch/tea, or we are able to heat meals, as long as they are not frozen. Please note that we are unable to cook food. (Potatoes, rice, pasta etc.) Microwave ready meals must be under five minutes. **PLEASE DO NOT SUPPLY FOODS THAT CONTAIN NUTS AS WE HAVE CHILDREN WITH SEVERE NUT ALLERGIES.**

School dinners are available (lunchtime only). You may order a School dinner at the School office. The cost per dinner is £1.65, to be paid when ordering.

Juice -

We allow the children to have access to their own juice, or fresh drinking water throughout the Nursery session. Please supply your child with a labelled drinking cup. If you wish your child to have juice, please supply a bottle of juice.

There are also designated 'juice times' where the children will sit together, and have the choice of juice, water or milk. We encourage each child to drink from a cup. If you do not wish your child to drink any of the above, please let a member of staff know. All three to four year old children receive free milk.

Fruit -

To promote healthy eating, we encourage parents/carers to provide a piece of fruit for your child. This is given at our 'café-style' juice time. When you come to Nursery, you will find a fruit basket with blank stickers. Please use the stickers to write your child's name.

Nappies/Toilet Training

Nappies and wipes must be supplied by the parent/carer. When you feel your child is ready to be toilet trained, please feel free to let a member of staff know. We will work with you to ensure that their needs are met, and endeavour to follow your requests. However, we must comply with hygiene guidelines, so the staff may need to discuss any issues with you, and make other recommendations.





Booking Your Child Into First Steps Nursery

If you wish your child to attend First Steps Nursery, or have any questions, please call Miss. Paula Cooley (Day Care Manager) to discuss the sessions you require and make an appointment to show you around. Please note that we may not be able to offer you your session choice, as some sessions may be fully booked. If this is the case, other sessions can be discussed. There is a waiting list if you require sessions which are currently unavailable.

When you book your child into Nursery, you will be given an admission form to complete. Admission forms must be given to a member of staff before your child starts Nursery. If you require any assistance in completing your child's admission form, please feel free to ask a member of staff.

Settling Your Child In

You will be required to arrange three, one-hour sessions for your child to attend the week, or two weeks before he/she starts. These short sessions (pre-starters) help your child settle into Nursery. We ask that you do not stay with your child during the pre-starters, as this may unsettle your child when you do leave them for the whole session. You are welcome to look around again before

you leave your child to familiarise yourself, and to ask any questions. You will not be charged for the pre-starters.



Barton Nursery

Lemon Tree Room 3-4 Year Olds

-Opening Times and Prices-

Barton Nursery is a mainstream funded Nursery, which is open term-time only. The Nursery caters for children 3-4 years old. When your child is 3 years old, they are entitled to five free sessions. These can be used morning or afternoon, depending on the availability of space. Wraparound sessions are also available for working parents that enable their children to stay for hours outside of their normal session. These sessions are highly subsidised and prices will slowly increase as the subsidy from the Government finishes.

Session times and prices are as follows:

Sessions	Times	Price
Breakfast Club Includes breakfast with a choice of cereal, toast, scrambled egg, fromage frais, yoghurt. Milk, juice or water to drink.	8.00am - 8.50am	£1.50
Morning session	8.50am - 11.20am	Free if funded £5.00 if not funded
Lunch session You can order a School dinner at an additional cost, if not, please provide a packed lunch.	11.20am - 12.15pm	£2.00 (Additional £1.65 if you require a School dinner)
Afternoon session	12.15pm - 2.45pm	Free if funded £5.00 if not funded
After School Club Includes tea with a choice of a healthy sandwich, beans/spaghetti on toast, jacket potato with choice of filling, pasta. Milk, squash or water to drink. For pudding, a choice of fromage frais or yoghurt and fruit.	2.45pm-5.15pm	£5.00

Payment and Booking

For wraparound sessions, please book in advance at the School office with Alison Dickson (Childcare Co-ordinator) anytime on **Friday** . Bookings at any other times will not be accepted. We are unable to accept a child on the day, or without pre-payment, as numbers are limited. All monies paid are non-refundable, as we book staff on a weekly basis.



Each term we ask for a voluntary donation of £1.00 per child to help us with our Nursery funds so that we are able to buy books, playdough and other items for the children to use. We appreciate your kind donations to help us keep the Nursery fun and exciting for the children who use it.

Barton Nursery

Lemon Tree Room - 3-4 years

In Lemon Tree Room we provide a warm and welcoming environment for children starting Nursery. Good communication between families and Nursery helps to ensure a smooth transition, but also enables us to learn about each child from the adult that knows them best. In Lemon Tree Room we will continue to involve parents/carers as fully as possible in your child's learning. We appreciate that learning in the Foundation Stage is most effective when there is a strong partnership between home and Nursery.

Barton Nursery follows the Foundation Stage Curriculum Guidance, which covers Nursery education and continues to the end of the reception year at School. Please see details of the Foundation Stage at the beginning of this brochure. The Nursery is run by a qualified teacher, who works with staff to ensure that your child's learning and development is carefully planned to take account of individual achievements and needs. Children may be engaged in some whole class activities, some individual learning opportunities, or playing co-operatively in small groups.

Booking your child into Nursery.....

At 3 years old, your child can attend Barton Nursery for a maximum of 5 sessions per week, free of charge. This can be morning or afternoon sessions (2 $\frac{1}{2}$ hours per session). If you wish your child to stay all day, you cannot use 2 funded sessions on the same day, you must pay extra for additional sessions (see prices).

If you would like to book your child into Barton Nursery, please contact the School office to discuss sessions and a start date. They will be able to advise you on availability. You will then be invited to meet the Head Teacher and look around the School and Nursery.

Settling your child into Nursery....

We aim to make the transition from home to Nursery as smooth as possible for you and your child. We welcome you to stay for the first 5 sessions if possible, to help settle your child in.

Fruit and Milk

Free fruit and milk is provided for each child at snack time. Fresh drinking water is always available throughout the Nursery session which the children are encouraged to help themselves.

Library Books

Children are provided with a book bag to store their library book in. Your child can select a book from the library trolley with you at the beginning of the Nursery session. Please make a note of the book number against your child's name. The book may be changed daily.

Home Tray

Please bring in a small photo of your child to be used on their home tray. The children store their book bag and belongings in their tray. Please remember to check their home tray daily for letters/information.



Points To Remember For Everyone

Clothing

Please note that your child will be involved in messy play, so it is advisable that they do not wear their best clothes. Uniform can be purchased from the school office, it comprises of red polo shirt £4.00 and red sweatshirt at £5.50. Please send your child to Nursery with sensible shoes that are soft and suitable for climbing. Open toe sandals are not recommended. Please ensure that you bring a range of spare clothes in a drawstring bag, which can be hung on your child's peg. We cannot store a large amount of spare clothes. If you have not supplied a change of clothes, and your child needs changing, it may be necessary to contact you to bring some in. Please check your child's bag regularly.

Your Child's Belongings.

Please label all your child's belongings e.g. lunchbox, plastic juice containers, coats and bags.

Outings

Foundation Stage children have the opportunity to go on trips e.g. Library, Puckpool beach, Fire Station and Paultons Park etc. You will be notified in advance and permission will be sought. You are welcome to accompany your child.

Illness

If your child is unwell please do not bring your child to Nursery, even if they ask to come. If your child develops anything contagious (e.g. impetigo, chicken pox, thrush, measles, head lice), or you notice a rash, please do not bring them to Nursery. If it is a rash you are unsure of, please take your child to the doctor to find out what it is. Please let the Nursery know immediately. If your child is generally unwell, please also inform the Nursery so that we know you and your child is safe.

Medication

All medication must be handed to a member of staff for safe storage on arrival. We can only administer prescribed medicine. The medication book should be completed by the parent/carer at the beginning of the session.

Confidentiality

We respect the privacy of you and your child. All information shared will be kept in confidence and will only be used to enhance the welfare of your child.

Parking

To ensure safety at the beginning and end of Nursery sessions, parents/carers are requested to use the small pedestrian gates. The car park is for staff and emergencies only, not for dropping off and picking up children. The drop-off zone is provided for First Steps Nursery parents/carers only as they have babies and toddlers.

No Smoking

Barton Primary and Early Years Centre has a no smoking policy, so no smoking is allowed in or around School grounds.

Dogs

Please do not bring dogs onto the School grounds, as some children are frightened of them. Dogs fouling the grounds is a health hazard.

Comments

If you wish to share anything you have noticed or are worried about, good or bad in our Nursery provision, please speak to, or make an appointment with Mrs. Tapper (Children's Centre Teacher), Miss. Paula Cooley (Day Care Manager), or Mrs. Wales (Head Teacher).

Ofsted

Ofsted registers and inspects childcare for children aged under 8 to help make sure that children are-

- ❖ Safe
- ❖ Well cared for
- ❖ Take part in activities that help them develop and learn

You can inform Ofsted if-

- The childcare is good
- It can be made better
- You have any concerns

Telephone 0845 601 4771

www.ofsted.gov.uk/childcare