

# BARTON PRIMARY SCHOOL AND EARLY YEARS CENTRE.



## Toilet Training Guidance Policy

DATE: Summer 2009

TO BE REVIEWED: Summer 2011



## Toilet Training Guidance

The Isle of Wight has an equal opportunities policy, which highlights that children cannot be refused admission to a setting because they are not toilet trained.

If there is an issue relating to toileting, we

- Talk to parents/carers to ascertain their view of their child's toilet needs.
- Work in partnership with parents/carers to ensure that there is a consistent approach.
- Make sure that all staff are clear about expectations.
- Ensure that children know who to ask for help, and that there is consistency in the adult support.

If a child needs changing:

- Staff need to inform colleagues that they are going to change a child.
- Where possible, staff should make sure that they are in sight and hearing of others.
- Only setting staff should be involved in changing a child.
- A parent / carer who is visiting the setting can only change his or her own child and should not escort any other child to the toilet.
- Parents may wish to take their child home to change.
- Nappy changing times in First Steps Nursery are noted at all times
- Parents/carers must supply their child's own nappies, wipes and creams at all times.
- Staff will notify a parent/carer if their child's nappy supply is running low
- A change of clothes must be supplied at all times in a drawstring bag
- It may be necessary to phone the parent/carer if there are not enough adequate spare clothes available
- Children who require a nappy change will be changed on a purpose built nappy changing unit
- Babies and children will never be left unsupervised on a changing unit
- Gloves and aprons will be worn, and soiled clothes will be returned home