

# BARTON PRIMARY SCHOOL AND EARLY YEARS CENTRE.



## Charging and Remissions Policy

DATE: November 2010

TO BE REVIEWED: November 2011

Signed..... Chair of Governors

Date.....



## BARTON PRIMARY SCHOOL AND EARLY YEARS CENTRE

### CHARGING AND REMISSIONS POLICY

The Governing Body of Barton Primary School and Early Years Centre recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards students' education.

#### **CHARGES**

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

##### **School Journeys in School Hours**

Approved residential activities deemed to take place in school hours.

##### **Activities outside School Hours**

Approved activities deemed to be optional extras taking place outside school hours.

##### **Individual Instrumental Tuition**

The cost to the student for providing any additional instrumental tuition.

##### **Charging in Kind**

The cost of some ingredients (or the provision of them by parents) in CDT. The Governing Body reserves the right to charge for ingredients or require them to be provided.

##### **General**

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of

an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

## **REMISSIONS**

Where the parents of a student who is entitled to Free School Meals, is experiencing hardship and requests some financial support, partial or full support can be given. Payment plans and longer time scales of repayment can also be set up if appropriate. The Head and the Chair of Governors may offer to remit in full or part the cost of any residential activity which is deemed to take place in school hours or where it forms part of the curriculum.

Authorisation for such remission will be made by the Headteacher in consultation with the Chair of Governors.

## **Surpluses and Deficits**

Occasionally there may be surpluses or deficits from monies paid for activities. Any surpluses will be held over to assist in funding the next activity. No surpluses have occurred to date. Deficits are from agreed remissions and are funded from an allocated amount in the school budget.